

# Corporate policy for the apt Group

As one of the industry leading groups, we have established ourselves as a valued partner for our customers in the aluminum profile manufacturing and processing groups in Europe, which can now boast more than 50 years of experience.

In addition to striving for economic stability and success, this position also means above all responsibility towards our employees and all parties interested in us as well as the environment in which we move and operate.

The satisfaction of our customers is our top priority. We stand for reliable product quality, adherence to delivery dates and best-in-class service and transparent, fast communication.

Company policy applies for every employee and all contractors in our group of companies. All apt visitors are asked to follow these principles.

The management and every manager in the company act accordingly to support this policy through their actions and daily example.

The cooperation of all employees and service providers is necessary for the implementation of corporate policy. Employees are comprehensively informed and are integrated into the respective management systems. The company's policy applies equally to all areas of the company, all activities and processes to ensure continuous improvement in performance in the areas of quality, health, safety, environment, energy, social affairs and human rights.

The fundamental basis of our daily activities are management systems in accordance with current international standards (e.g. DIN ISO 9001/14001, IATF 16949, ASI Standard or similar). These systems are based on continuous improvements in the areas of health and safety, environmental protection and quality management. The goals of the management system are regularly measured, evaluated, documented and communicated (also in dialogue with politicians, authorities, the public and social interest groups). A transparent corporate culture is a matter of course for the apt group. We monitor compliance with effectiveness through regular audits. The apt group is committed to complying with applicable laws, ordinances, guidelines, standards and other requirements.

Management provides the necessary resources and information to achieve our goals.



#### Health, Safety and Environment

The highest priority of the apt Group is committed to protecting the health and safety of every employee, visitor and contractor inside and outside the company. Each individual is required to carry out their activities safely to avoid accidents, injuries and illnesses. All employees who work on our behalf have the right to refuse or stop unsafe work without being disadvantaged as a result. Constant analysis, continuous improvements and preventive maintenance ensure safe systems, tools, processes and work processes.

We take responsibility to conserve the resources of our planet. Various sustainability initiatives and sustainability projects are supported with the necessary means (personnel, time, budget). We too are clearly committed to the European Green Deal and are striving for the 1.5 degree target!

All environmental aspects and the measures derived from them are regularly checked and updated.

We are committed to continually improving our environmental performance. We provide all the necessary resources (personnel, time, finances) and all the relevant information for this purpose.

The respect for the environment as well as the responsible and environmentally conscious actions of all people working in the company are constantly communicated and strengthened. Every employee in our company is called upon to make an active contribution to environmental protection. We encourage our employees to act in an environmentally conscious manner through information and training.

# **Customer orientation - zero errors quality management**

In our day-to-day work, it is important to us to meet customer requirements with all their specifications. It is important to create the highest level of customer satisfaction, to gain the trust of customers and thus to become a reliable, long-term partner for our customers. In order to achieve optimum quality, delivery reliability and comprehensive service, the apt group also involves its suppliers. The basis for this is the continuous improvement and optimization of our value-added processes and, if necessary, the adjustment of organizational structures. The employees are qualified according to these guidelines. Their sense of responsibility and their direct and indirect influence on this are communicated to employees on an ongoing basis.

Through systematic analysis of the actual situation in connection with corrective measures, we control our corporate organization in order to immediately identify potential and risks and immediately implement improvements to products, procedures, processes and services. Weak point analyzes and continuous improvement processes help us to ensure the best possible product and service quality and to achieve the lowest possible error rate in production and in the upstream and downstream areas while using energy efficiently and using environmental resources sparingly.

With our integrated quality, health, safety, energy and environmental management, we aim to continuously optimize operational processes and procedures from the first inquiry through to shipping.



## **Legal conformity - Compliance**

For us, upholding the principles of the UN Global Compact in relation to human rights, labor standards, compliance with the laws and guidelines that affect us, environmental protection and the prevention of corruption represent the basis of our corporate culture.

We reject child labour, forced labour, human trafficking, bribery, extortion, corruption, discrimination or harassment in the workplace!

### **Employee orientation**

Our staff is our greatest asset. The positive perception of the working environment, the motivation, the safety awareness, the entrepreneurial actions as well as the personal and professional development of every employee represents the basic requirement for future-oriented development of our company. We see the future of our society and our company's success in the training and further education of our employees. Excellently trained employees are the backbone for being able to react to constantly growing demands in all areas.

Every employee contributes to the achievement of our quality, health, safety, environmental and corporate goals at his workplace.

For the apt group

Michael Zint

Chief Executive Officer (CEO)

August 10, 2022, Monheim am Rhein